

Minutes of the COIN-OR Foundation, Inc.
Strategic Leadership Board Conference Call
Thursday, 3 February 2005

1 Minutes of the Meeting

The call was scheduled to begin at 4:00 PM Eastern Time. The Secretary (Brady Hunsaker) joined at 4:05 PM with discussion in progress.

Present: Lou Hafer, Brady Hunsaker, Robin Lougee-Heimer, Ted Ralphs, Matt Saltzman.
A quorum was present.

Tax-exempt status

Discussed final details of tax-exempt form details. Our lawyer had suggested ending our tax year at a time other than the calendar year. Discussed the possibility of having our tax year from March 1 to Feb 28/29. No resolution on this issue.

It was mentioned that we need to send a record of donation to all donors who have given \$250 or more for (the donors') tax purposes. It was determined that IBM does not actually want/need this paperwork. One other donation of this size does need to be followed up. [No specific action item recorded for this.]

Updates for newsletter

Discussed some updates for the upcoming newsletter. Particularly clarifying existing email lists.

Question about progress for Gforge and Subversion installation and setup. If there is already an expert in the COIN-OR community, then their help would be appreciated.

Submission/contribution policy and guidelines

Comment that the SLB should be considering and approving a policy paper rather than a process paper. The policy paper would be shorter and include phrases like "according to a process determined by the TLC".

Some discussion that a procedure also does need to be approved. Questions about whether the SLB or TLC should be doing this.

Action item: Lou will draft a policy statement based on the current procedure document.

Discussion on content of the mini-COO. Idea to remove the license statement from the COO. [This discussion concluded after Matt and Robin left the call and will need to be revisited in the future.]

Action item: Lou will edit the COO to remove license statement.

Call ended 5:15 PM.

2 Resolutions Passed

No resolutions were passed at this meeting.

3 Action Items

The following action items appear in the minutes and are reprinted here for ease of reference.

Action item: Lou will draft a policy statement based on the current procedure document.

Action item: Lou will edit the COO to remove license statement.