Minutes of Conference Call
of the COIN-OR Foundation, Inc.
Strategic Leadership Board
Friday, 15 October 2004

1 Minutes of the Meeting

Official call began 1:30 PM Eastern.

Present: Matt Saltzman, Robin Lougee-Heimer, Brady Hunsaker, Lou Hafer, Ted Ralphs.
Randy Kiefer joined the call at 1:42 PM. Voting rights: Matt, Brady, Lou, Ted. A quorum was present.
Meeting facilitated by Matt.

Reading of the previous minutes

Motion by Matt to table minutes from Tuesday until next meeting after they are revised to remove personal identifications in discussion. Seconded: Lou. Unanimously approved.

[Randy Kiefer joined the call. 1:42 PM.]

Details of move of repository and website

Motion by Matt to give write-access to David Jensen (AMPL interface to Sbb). Lou seconded. Unanimous approval. 1:44 PM.

Matt gave status report on mailing lists. Some glitch associated with archives. Will also require some more work to change subscriptions.

Robin reported a few possible glitches in the move. They have been reported to appropriate people working on the move.

Setting up the Technical Leadership Council (TLC)

Consensus to select TLC directors prior to bringing in full members. Discussed Laci and Andreas as two members. More discussion of third member. Many names considered. Concern expressed about all being IBM employees, but concern addressed by having other TLC directors not be IBM employees.

Action item: Robin will ask Laci and Andreas if they are interested and ask who of other project leaders would form a good third project leader.

Two other TLC representatives. Jeff Linderoth consensus choice. Considered some other possibilities as well. Consensus that Jeff Linderoth and Leo Lopes be asked if they are interested.

Action item: Ted will talk to Jeff and Leo about serving on the TLC.

New TLC directors will be invited to SLB meeting on Sunday of INFORMS.

Motion by Ted that any already existing projects be allowed to accept new code contributions based on the existing policy of soliciting a mini-COO for the contribution, subject to a complete review once we set up our own procedures.

Second: Matt. Unanimous approval 2:09 PM.

Associate membership

Discussed form to be filled out by associate members. Desired items: name, email [required], affiliation, profession (academic/industrial/govt/student), areas of interest, projects used, do you plan to contribute, contact. Also discussed term of associate membership and minimum contribution.

Motion by Brady that Associate Membership be offered for one calendar year (January 1 to December 31) to individuals who make a financial contribution (minimum of $10 normal, $5 minimum for students) and provide their name and email address to us. Members who join prior to January 1, 2005 will have associate membership until the end of 2005.

Second: Matt. Unanimous approval 2:20 PM.

Discussion of benefits for associate members. Will handle outside meeting.

Action item: Robin will create the associate member form.

Institutional members and sponsors

Institutional members: guidelines for talking to possible members. Discussed the possibility of having several definite levels with the understanding that individual cases may be "boosted" to a higher level than the actual financial contribution.

Some discussion on the lowest level of donation that buys institutional membership. Considered the possibility of "sponsors" who are not members but make a contribution.

Action item: Randy will prepare some ideas for these levels of institutional members and sponsors.

Other items

Full memberships: will be offered to all current contributors. Includes everyone with write access plus some more.

Action item: Brady will create a draft list of candidate full members and circulate.

Lou reported on Form 1023. Needs feedback from others.

Action item: Brady will contact Renato about 3-5 minute pitch in Optimization business meeting.

Action item: Robin will contact ?? about pitch in ICS meeting.

Action item: Robin will look into having one of us at the round table.

Robin asked for updates to TO-DO list. Robin also mentioned need for sign-up times for booth.

Discussion of licenses, including the possibility of hosting code with incompatible licenses in the COIN-OR repository. No resolution.

Hope to have meeting on 1:30 Tuesday if necessary.

Meeting ended. 3:02 PM.

2   Resolutions Passed

The following resolutions appear in the minutes and are reprinted here for ease of reference.

- **Motion** by Matt to table minutes from Tuesday until next meeting after they are revised to remove personal identifications in discussion. Seconded: Lou. Unanimously approved.

- **Motion** by Matt to give write-access to David Jensen (AMPL interface to Sbb). Lou seconded. Unanimous approval. 1:44 PM.

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3   Action Items

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- Robin will create the associate member form.

- Randy will prepare some ideas for these levels of institutional members and sponsors.

- Brady will create a draft list and circulate.

- Brady will contact Renato about 3-5 minute pitch in Optimization business meeting.

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